**Classroom Procedures**

**COURSE DESCRIPTIONS**  
  
Beginning Spanish class will consist of learning the basics of the Spanish language, including vocabulary, grammar, sentence structure, reading, listening, speaking, and comprehension.  Anthropologists who study culture will say there is no language without culture, and vice-versa.  Culture is a vital aspect in learning a language, and thus students will also learn culture from various Latin American countries as they learn the language.  Students will learn other important aspects about the countries that speak Spanish as well, such as geography and current events. Students in 8th grade will review and continue working on the concepts mentioned above, as well as learn new ideas, such as past tense.  
  
**TEXTS AND OTHER MATERIALS**  
  
¡Avancemos! Textbook (located in the classroom)  
  
¡Avancemos! Workbook  
  
This is a workbook to complement the textbook. Each student will be given their own copy.  If a copy is lost during the class the student is responsible for purchasing a new copy.  
  
Spanish/English Dictionary   
  
It is highly recommended that each student purchase a Spanish/English Dictionary! There will be a small supply of dictionaries for use in the classroom only (not for home use). Dictionaries can be found for as little as one dollar and is well worth the investment! I personally recommend <http://www.wordreference.com/es/> when working online for individual words.  
  
Worksheets/Handouts  
  
The teacher will also provide worksheets and copies of materials as needed (hard copy or online). It is the responsibility of each student to keep these items until the end of the class (even if they are not the best of grades), for the teacher often uses these for test study materials. The teacher is not responsible for lost worksheets!  
  
Pen/Paper/pencil/notebook/Chromebook  
  
This may seem obvious, but each student should always bring with them pen or pencil and paper as well as their Chromebook.  You will take notes, either through the computer or hard copy. Points will be taken off for those students who chronically “forget” these items (three times or more). Students will also on occasion be asked to bring additional items such as markers or posters for projects.  
  
Chromebook misuse:  
  
1st time-verbal warning  
2nd time-call home-lose for one day  
3rd time-lose for a week  
4th time-lose for the rest of the quarter and a negative comment on report card  
5th or more-Directed to Principal Palmer for further discourse  
  
Headphones/ear buds  
  
We will be utilizing a lot of online resources and you will need to have earphones to listen to the resources in class.  
  
**ATTENDANCE POLICY**  
  
The teacher will follow the attendance rules found in the student handbook.  In a nutshell, the students must be on time and prepared every day unless a valid excuse is given (doctor’s appointment, etc.). Make-up work shall be completed within two days for every day missed.  
  
If you’re tardy for Spanish class, the first time you’ll have a verbal warning. The second time, you’ll be required to call home, and after three times within a quarter, then a negative comment will be posted on your report card.   
  
**HOMEWORK**  
  
Practice outside of the classroom is very important when learning a second language. Homework will be given on a weekly basis and the student is expected to complete the assignment on time. Only in-class assignments will be completed in class (no completing late homework in class the day it is due). Homework is a good part of your grade and should be taken seriously. Late homework will be accepted with a 10% deduction per day. If homework is not complete on the due date, you will be responsible to fill out a “Lion’s Den” form and you will be required to attend Lion’s Den Make Up.  
  
**CHEATING/PLAGIARISM/ACADEMIC DISHONESTY:**  
  
The teacher takes cheating and plagiarism (copying or translating large pieces of writing and stating it is yours) very seriously. Academic dishonesty will have to be redone, and a negative comment will be put on the report card. The assignment will be redone in the Lion’s Den Make Up room. The teacher will also call the parents to make them aware. This also includes translators (outside of single word translations).  
  
**BEHAVIORAL EXPECTATIONS**  
  
The student shall adhere to behavioral rules listed in the student handbook and classrooms.  Some important reminders, particularly in this class, include:  
  
\*Be respectful to others at all times  
\*Be prepared for class  
\*Be ready to work when the bell rings  
\*Attempt to work in Spanish as much as possible  
  
**GRADING (FOR ALL CLASSES):**  
  
Homework                                                    15%  
In-class assignments/participation    15%  
Projects                                                         20%  
Quizzes                                                          20%  
Unit tests                                                     30%  
  
  
Total                    100%  
  
  
Norridge District 80 Grading Scale  
  
100-98    A+  
97-95     A  
94-92     A-  
91-90     B+  
89-87     B  
86-85     B-  
84-82     C+  
81-79     C  
78-77     C-  
76-74     D+  
73-72     D  
71-70     D-  
69-0     F  
  
  
  
Equal opportunity!  This is an equal opportunity classroom.  Every person will be treated equally, no matter the race, ethnicity, religion, sexual orientation, disability, or gender.